

## LYNCHBURG HUMANE SOCIETY POSITION DESCRIPTION

**TITLE:** Training and Behavior Coordinator  
**REPORTS TO:** Director of Operations  
**HOURS AND SALARY:** FULL-TIME - Starting wage commensurate with experience.

Job summary: Teaches public group training classes and provides consultations using positive-based, force-free training techniques, Performs daily training and behavior support for designated shelter pets. Develops and implements group class curricula and shelter behavior and enrichment programs. Manages play groups for in-house dogs. Provides administrative support for the department including coordinating and scheduling of classes and consultations. Counsels adopters on positive behavior modification strategies for a variety of behaviors. Presents or assists with staff and volunteer training in the areas of adoption counseling, animal body language, dog/dog and dog/cat introductions and supports staff and volunteers in efforts to understand and perform complex animal requisites.

### RESPONSIBILITIES:

- Ensure that visitors and animals receive high quality care in a pleasant and timely fashion.
- Support positive handling, training, and behavior strategies used and recommended by Lynchburg Humane Society; ensures quality of programs meets current humane standards.
- Teaches group classes and supports positive reinforcement as the training method employed by Lynchburg Humane Society.
- Presents training curriculum in an enthusiastic, engaging, and informative manner.
- Performs private training sessions to counsel public clients as well as adopters on positive behavior modification strategies for canine behavior problems.
- Works directly with the Supervisor of Admissions on assessment, enrichment, and behavioral support for shelter pets.
- Performs daily behavior modification sessions for designated shelter dogs.
- Identifies animal behavior requirements, concerns, and changes in animal behavior; alerts Supervisor of Admissions.
- Assists adoption counseling team as needed by facilitating adoption counseling for behavior-needs pets and animals with behavior disclosures. Provides professional, thoughtful, and necessary conversation to insure animal's needs are understood and strategized.
- Facilitates interdepartmental communication and continuity in training shelter animals.
- Supports special projects as requested including videography, Petango descriptions, quality website photos.
- Travel to our other locations for evaluations and consultations of pets as needed
- Other tasks as assigned by management staff

### QUALIFICATIONS:

- Bachelor's Degree, preferably in psychology, biology, or other science-related field or equivalent experience in animal behavior.

- Shelter experience, dog training, or other animal training.
- Karen Pryor Academy Certified Training Partner (KPA-CTP), Certified Pet Dog Trainer (CPDT-KA), or Certified Trainer and Behavior Counselor (CTC) preferred.
- Excellent work ethic and initiative.
- Ability to work efficiently with limited supervision.
- Ability to maintain composure and excel in a fast-paced environment while remaining organized and accurate.
- Ability to communicate with the public in a respectful manner, even under pressure.
- Computer and data entry experience,.
- Ability to represent the values of Lynchburg Humane Society by working in a culturally diverse environment and community in a way that fosters understanding and compassion.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

Professional and educational expertise in animal learning theory, scientific behavior modification strategies, and positive, force-free animal training methods including strong clicker training skills. Must have excellent written and verbal communication skills and be an effective public speaker. Cat behavior familiarity a plus. Ability to initiate projects accomplish multiple tasks, and maintain flexibility in the work environment.